

# WINDOWS ACCESSORIES

---

**Dr. Aslam Y. Suriya**  
Assistant Professor,  
Dept. of Comp. Sci.  
Janata Mahavidyalaya, Chandrapur

# OBJECTIVES

---

- Understand the desktop
- Manage windows
- Identify Windows accessories
- Work with security settings and software
- Perform a search
- Get help

# WINDOWS 7 DESKTOP

---

- Operating system
- Desktop
- Taskbar
- Window
- Icon



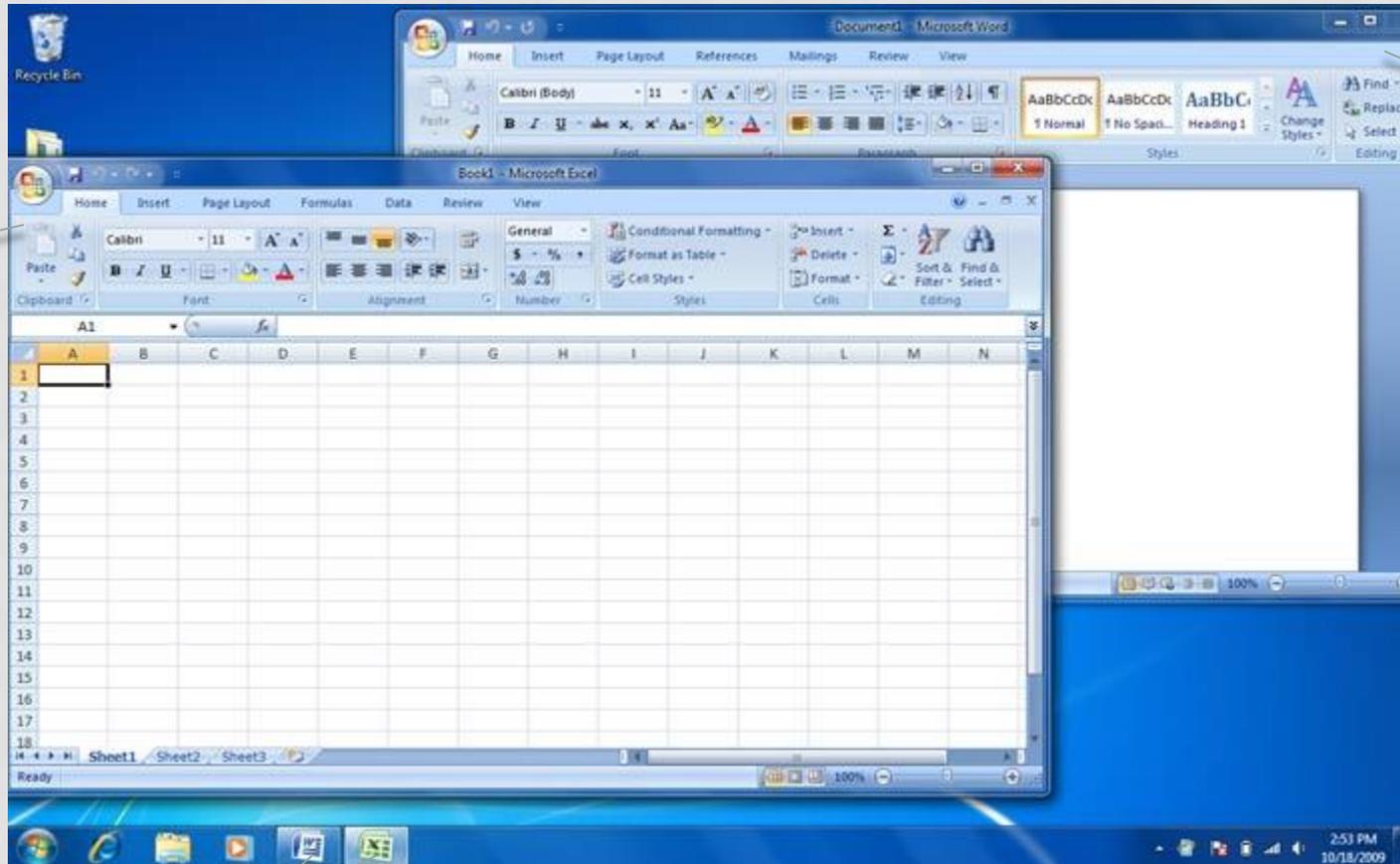
# ADDING GADGETS



Gadgets

Online gadgets

# THE TASKBAR

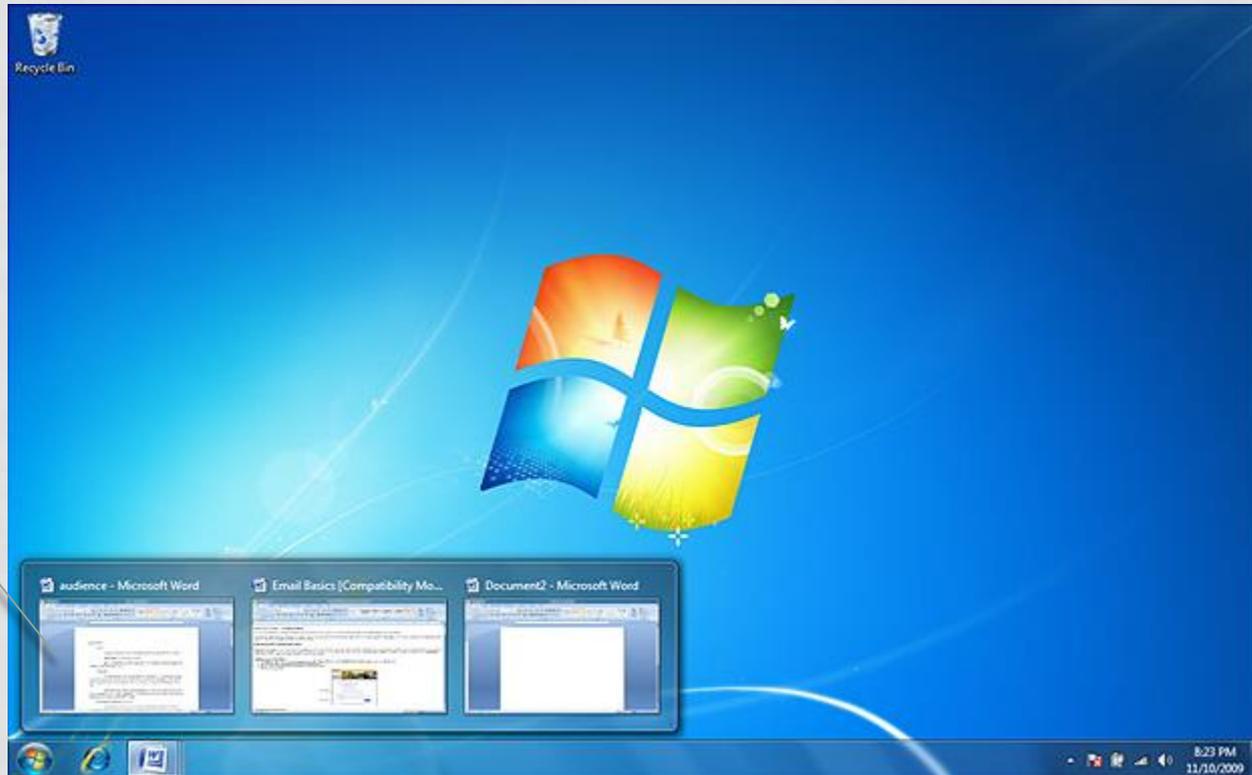


Word

Excel

Program icons

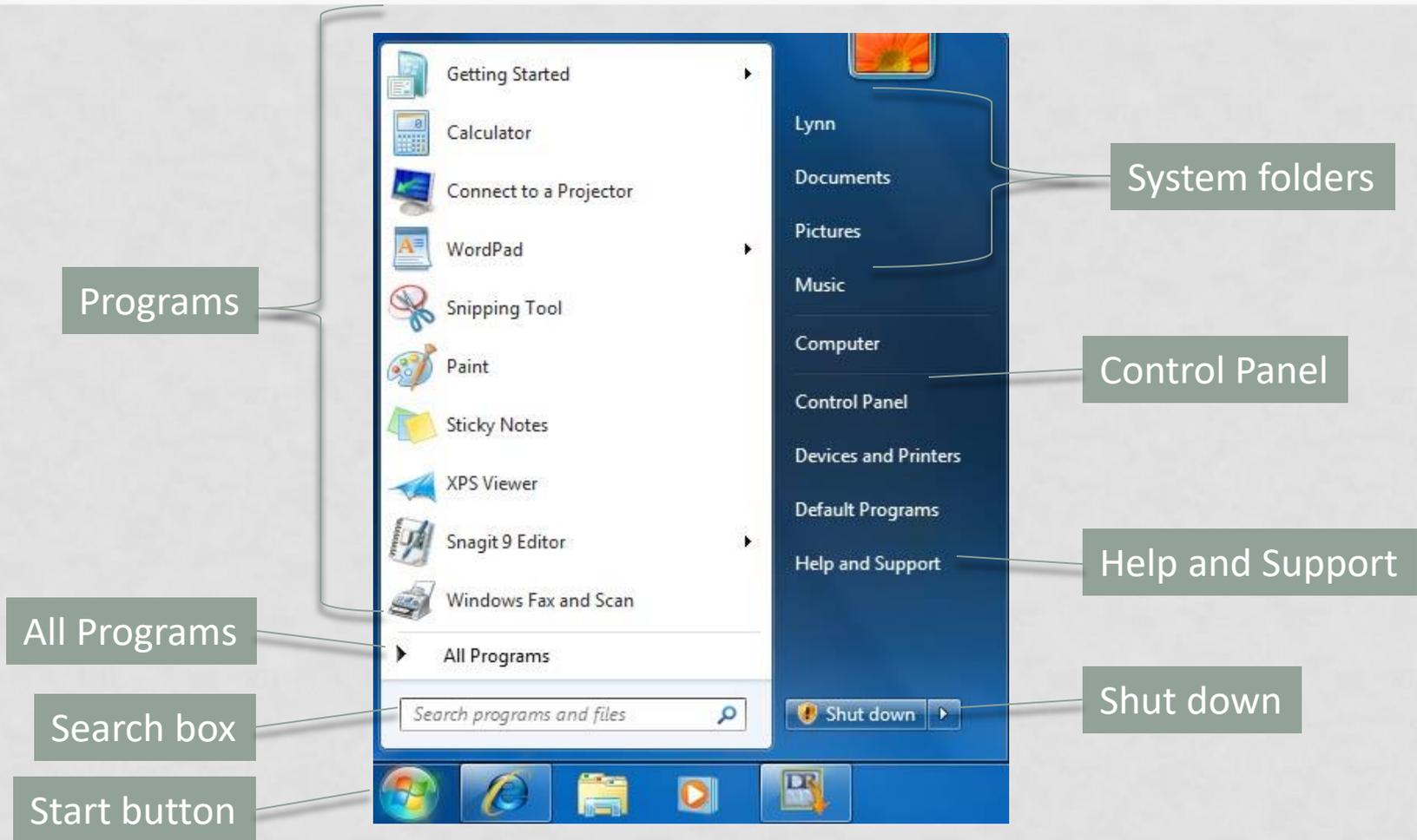
# AERO PEEK



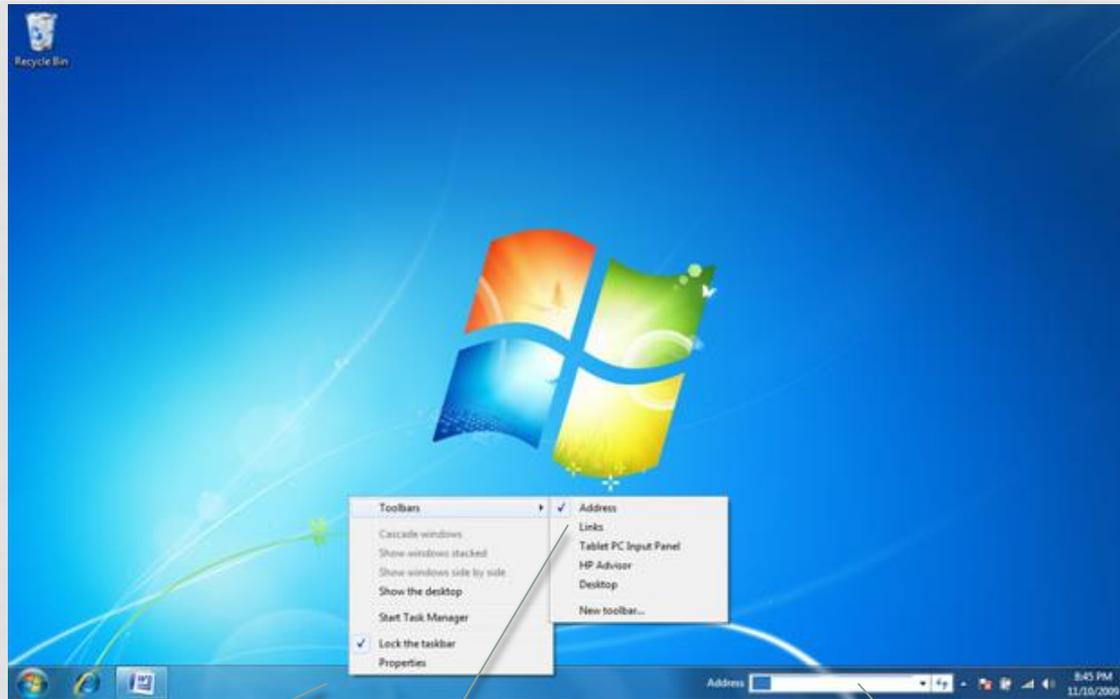
Preview

Program icon with three Word documents shown

# THE START MENU



# THE TOOLBAR



Right-click on taskbar to see the toolbars

Address toolbar

# PINNING AN APPLICATION

---

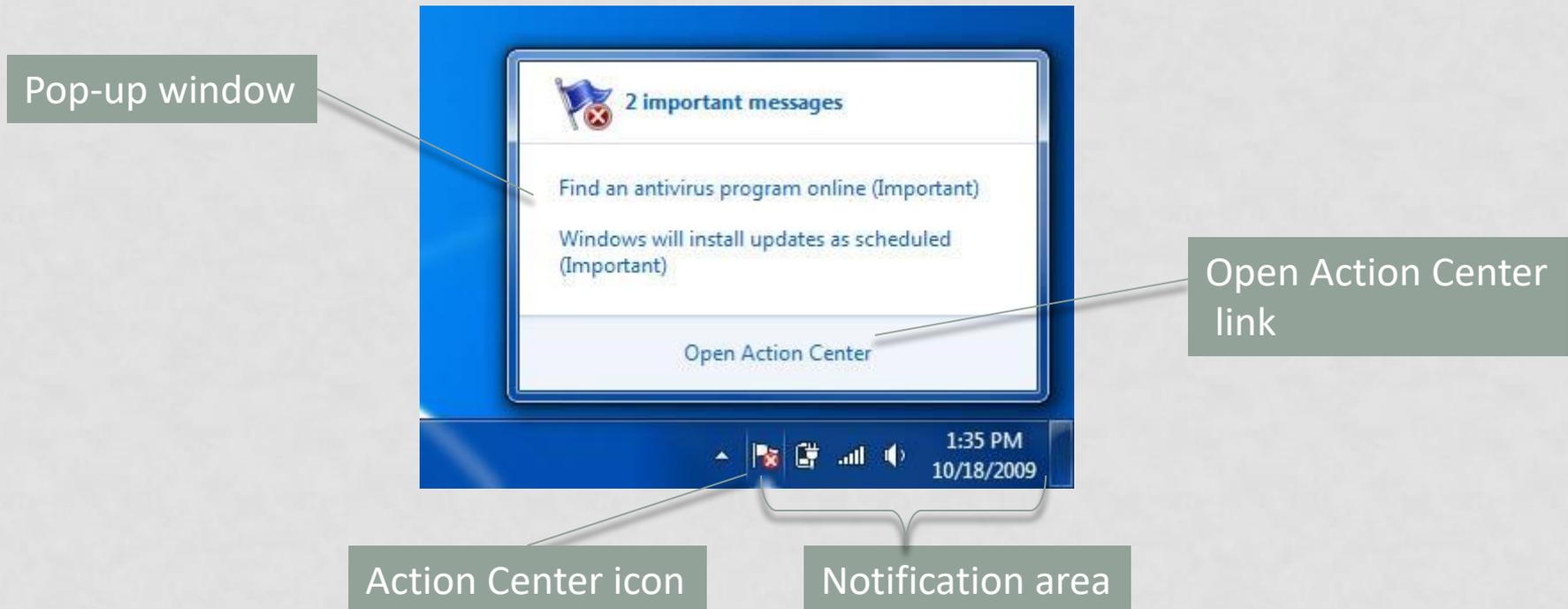


Jump List (iTunes)

Pinned programs

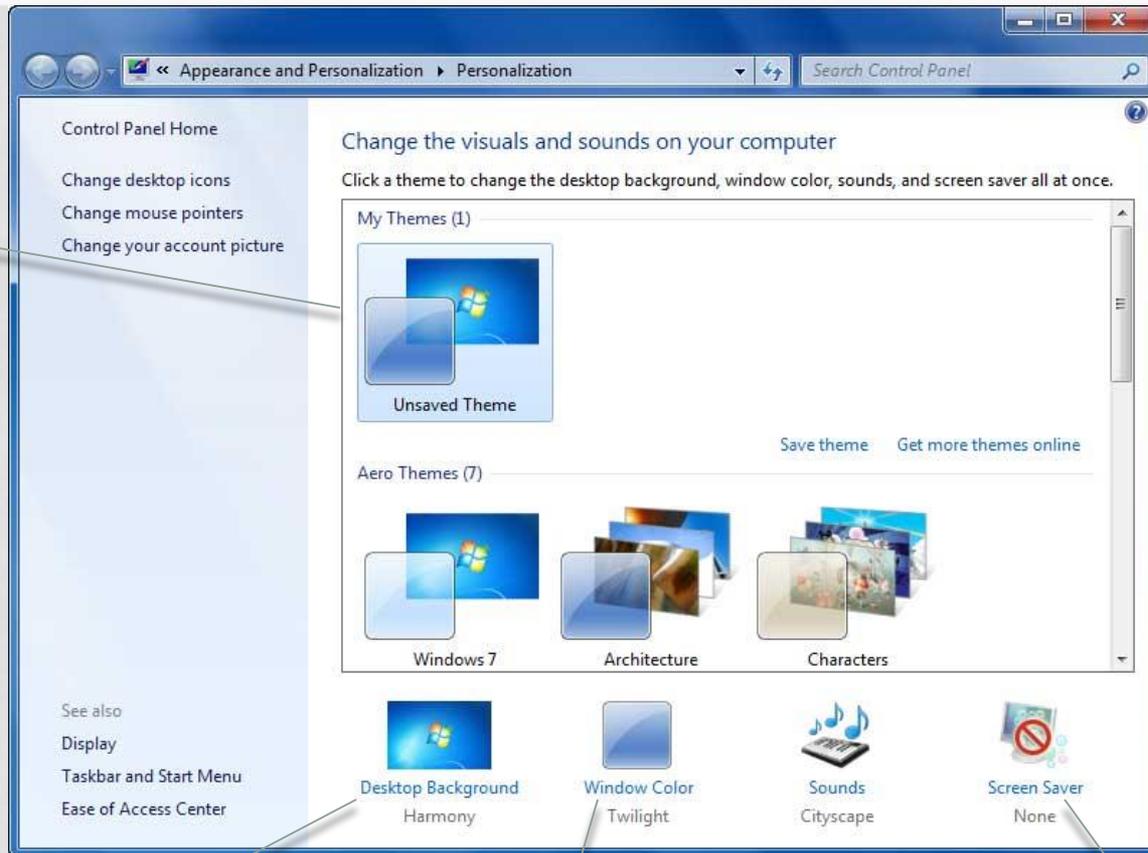
Currently open program (iTunes)

# THE NOTIFICATION AREA



# CUSTOMIZE THE DESKTOP

Themes



Desktop Background

Window Color

Screen Saver

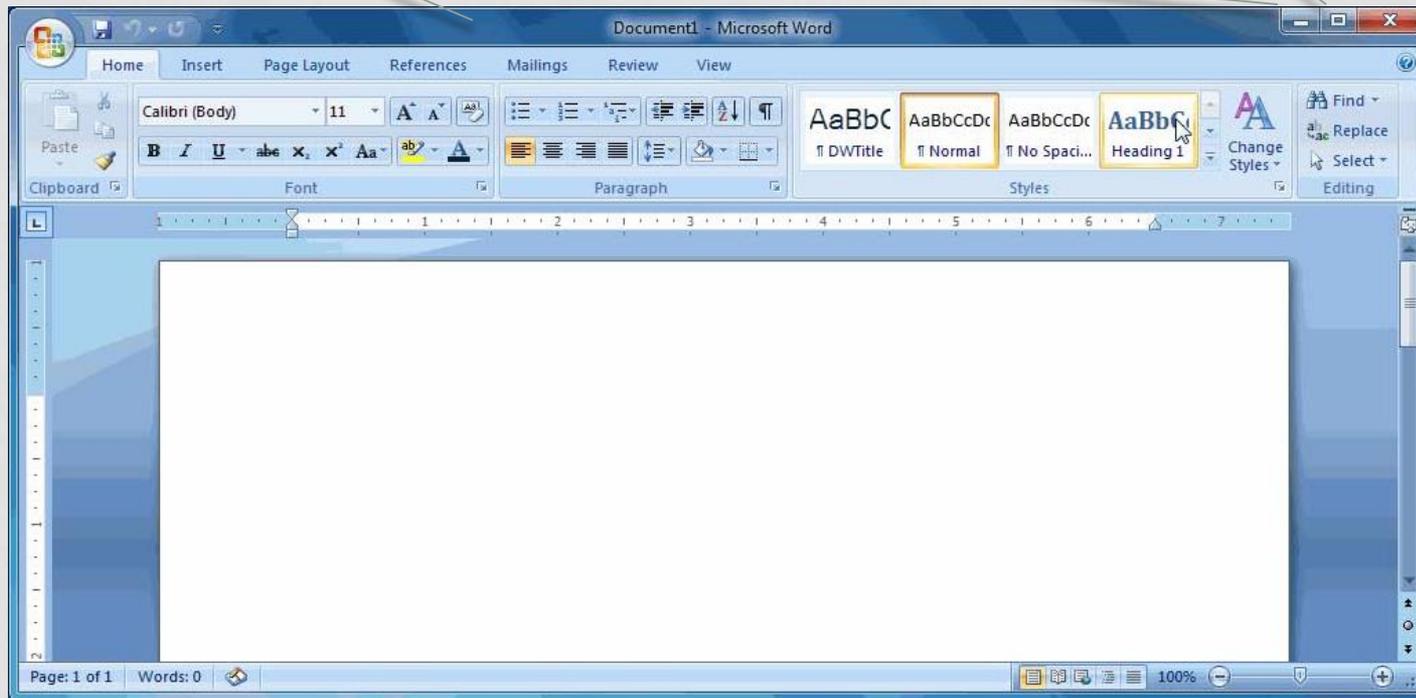
# WINDOW COMPONENTS

Title bar

Minimize window

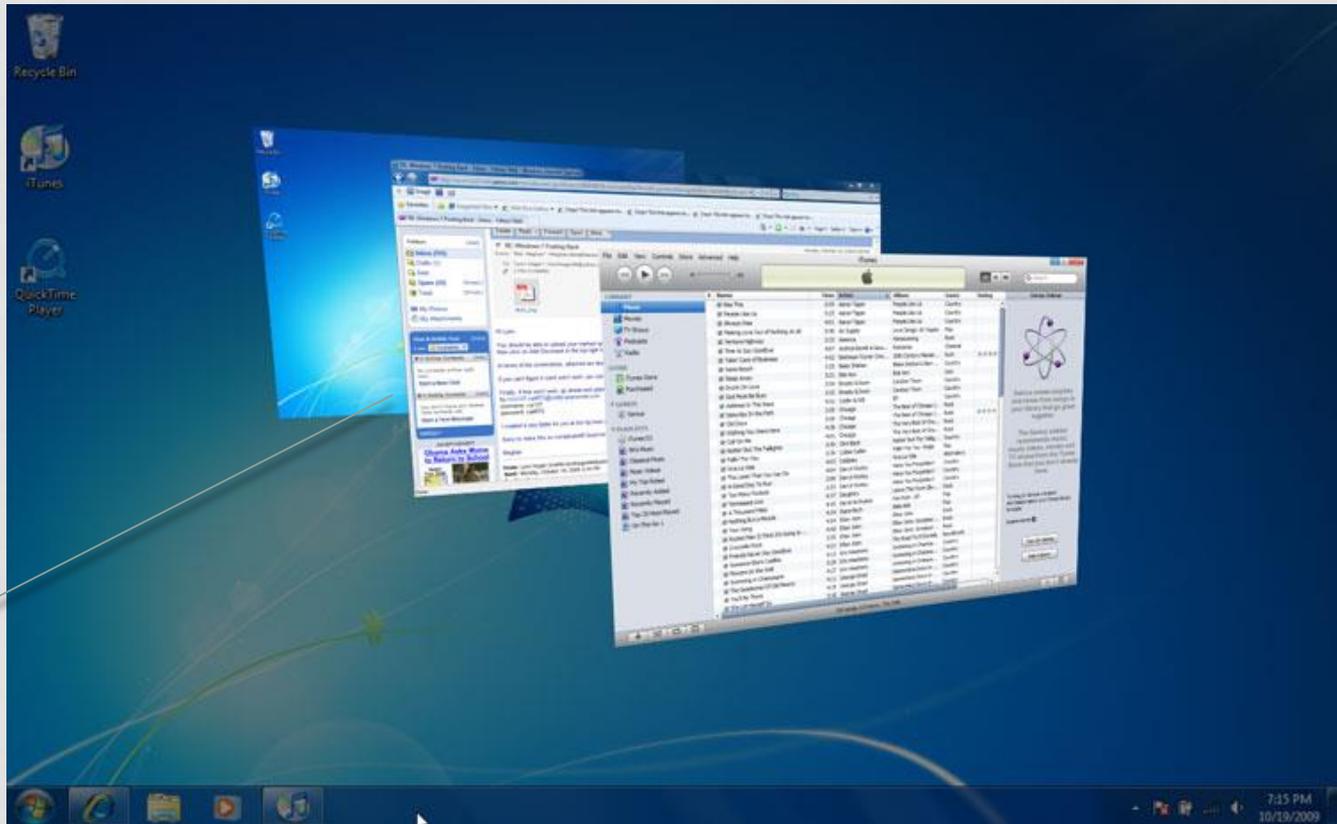
Maximize window

Close window



Scroll bar

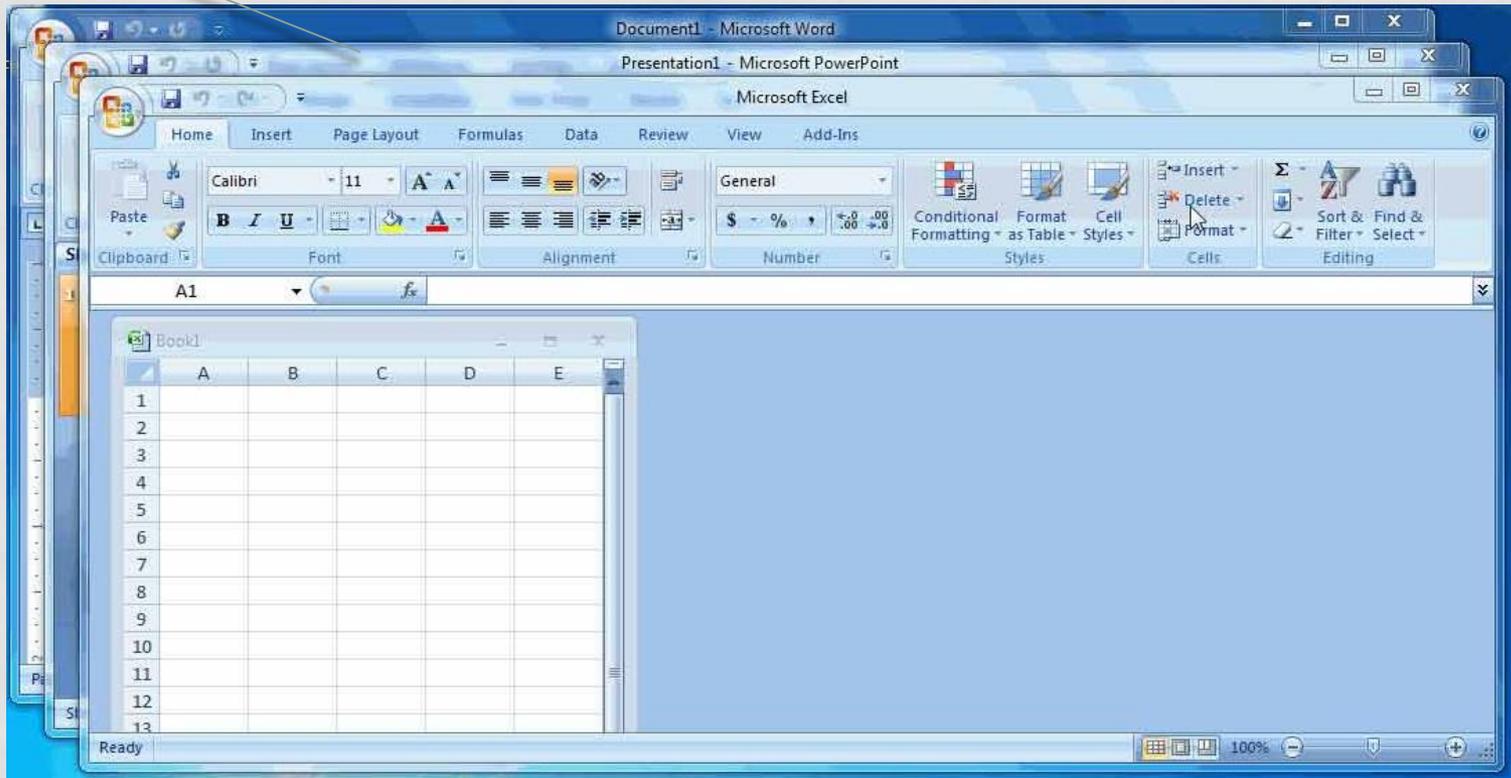
# WINDOW COMPONENTS (CONTINUED)



Aero Flip 3D

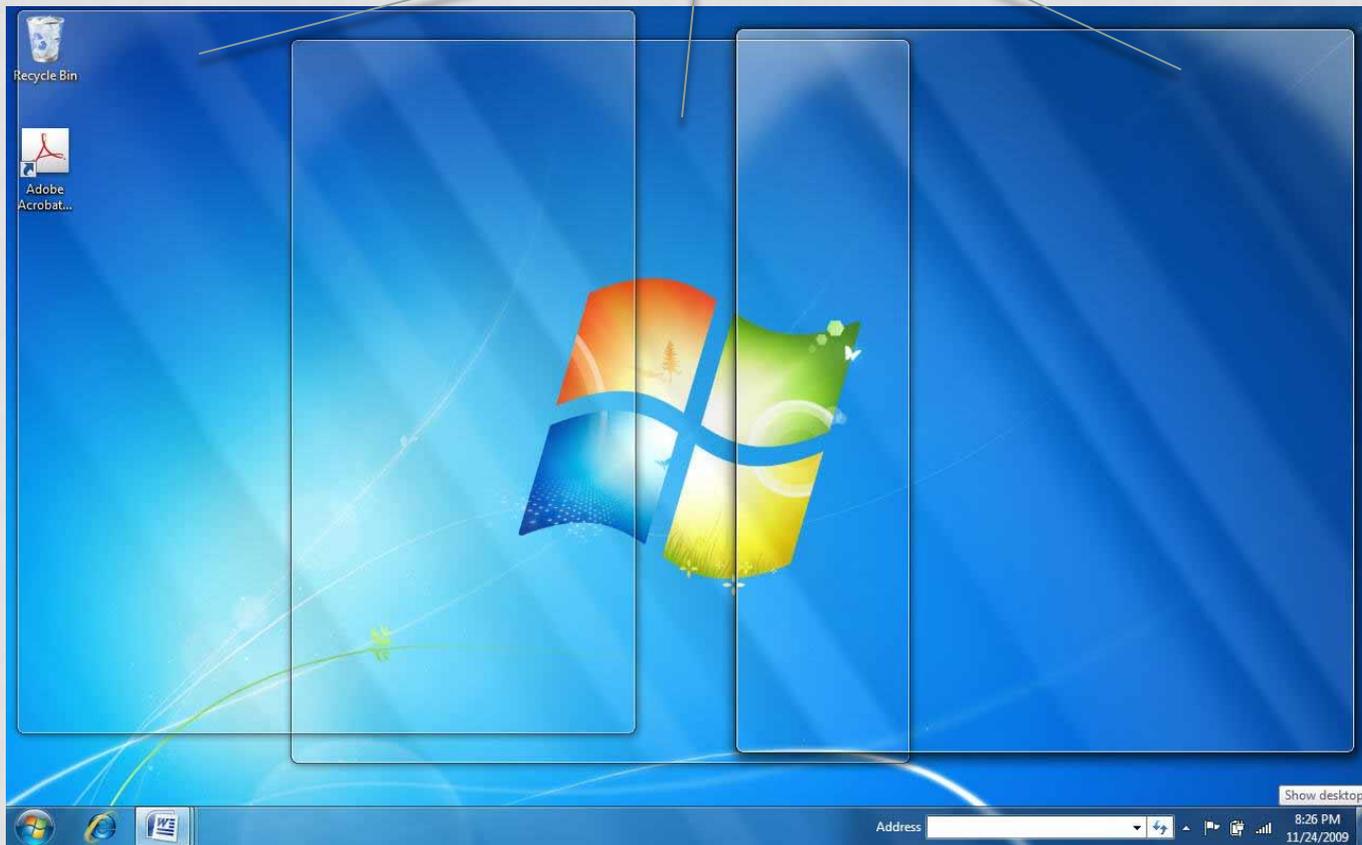
# WINDOW COMPONENTS (CONTINUED)

Cascade windows



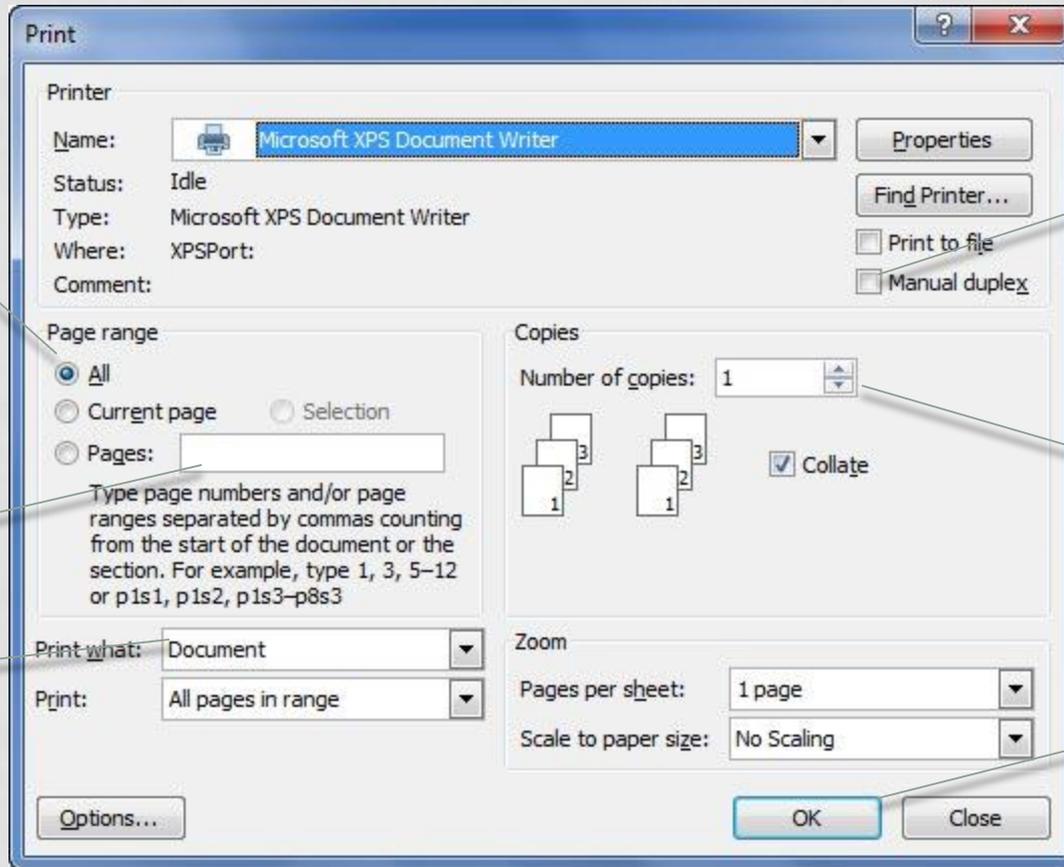
# SHOWING THE DESKTOP

Three documents (transparent) in Aero Peek



Show desktop  
button

# DIALOG BOXES



Option button

Text box

List box

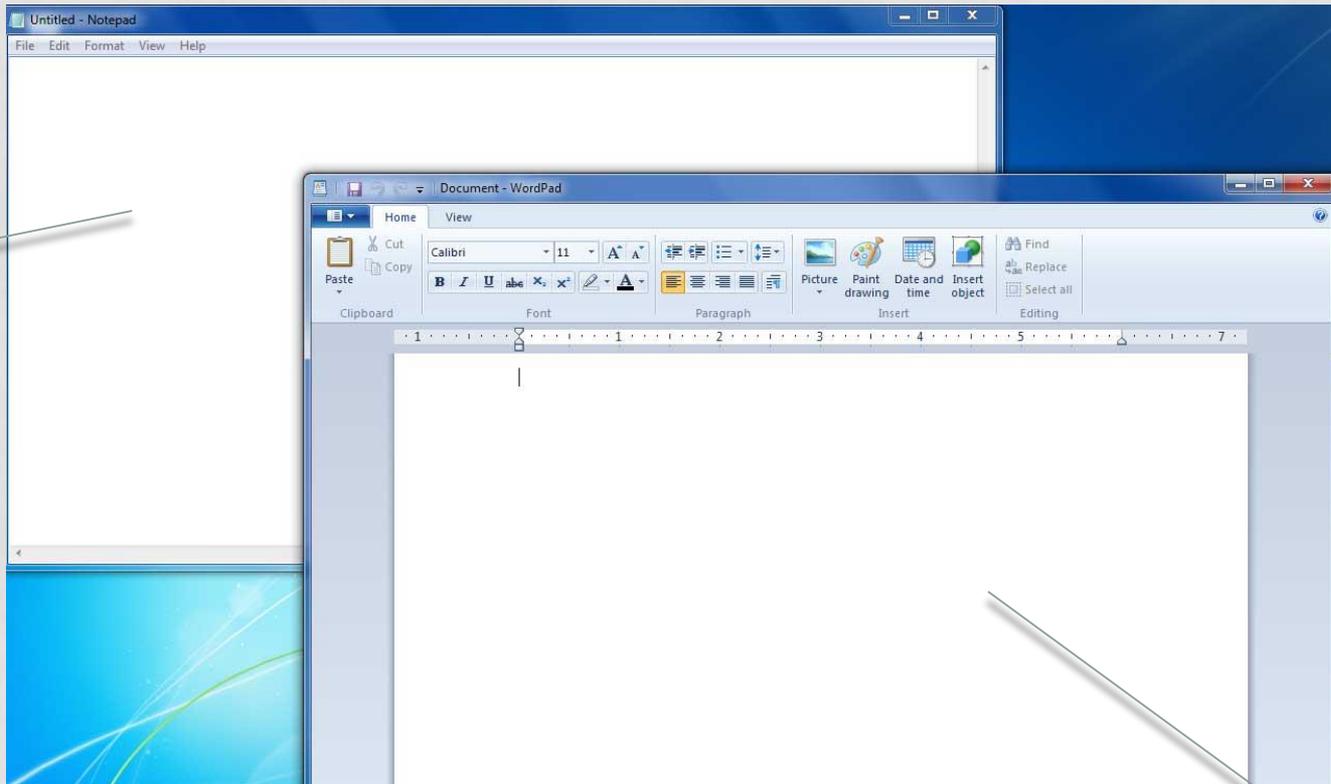
Check box

Spin arrow

Command button

# WINDOWS ACCESSORIES

---



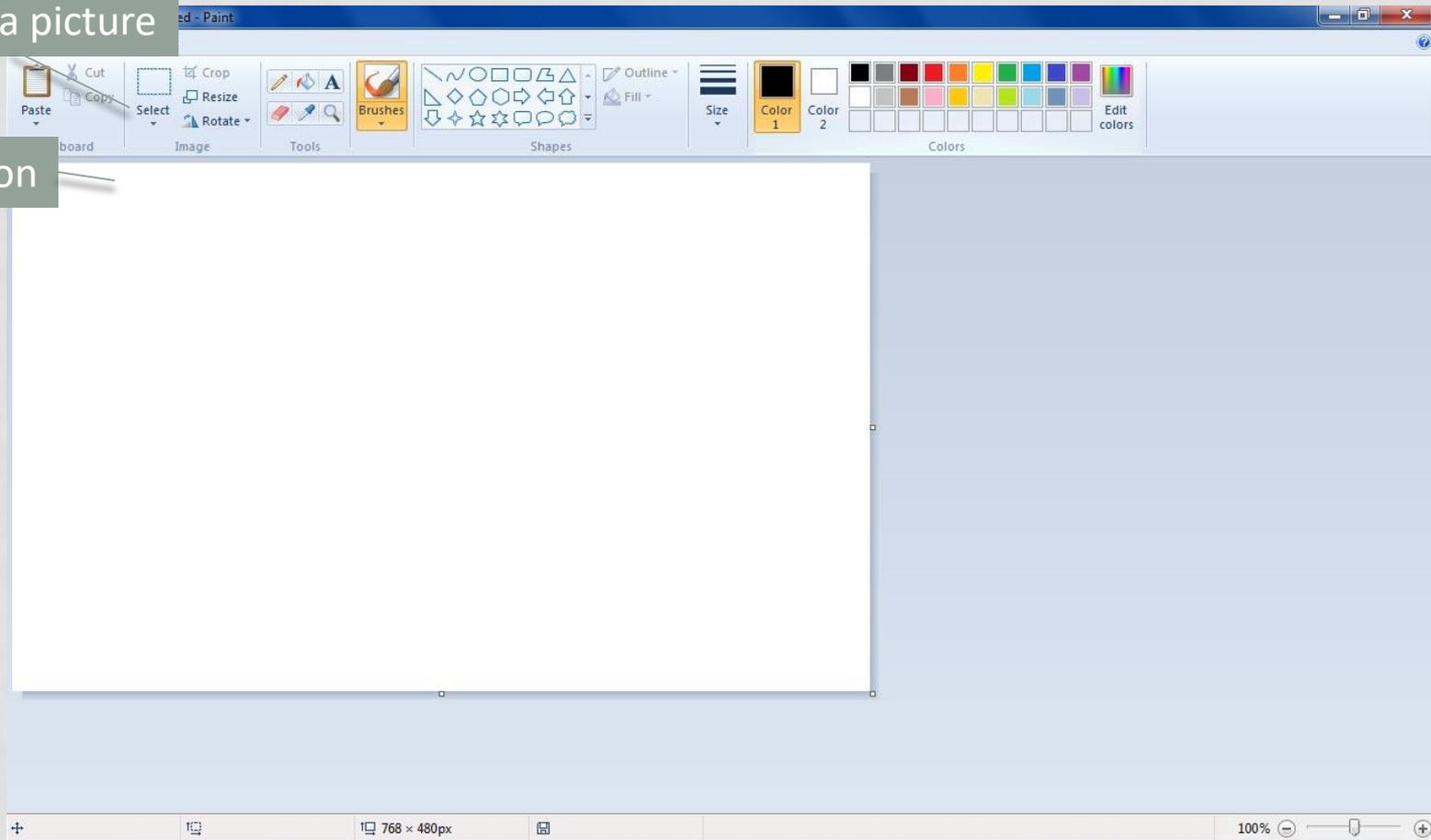
Notepad

WordPad

# WINDOWS ACCESSORIES (CONTINUED)

Click here to  
open a picture

Ribbon



# WINDOWS ACCESSORIES (CONTINUED)

Scientific view

Standard view

Statistics view

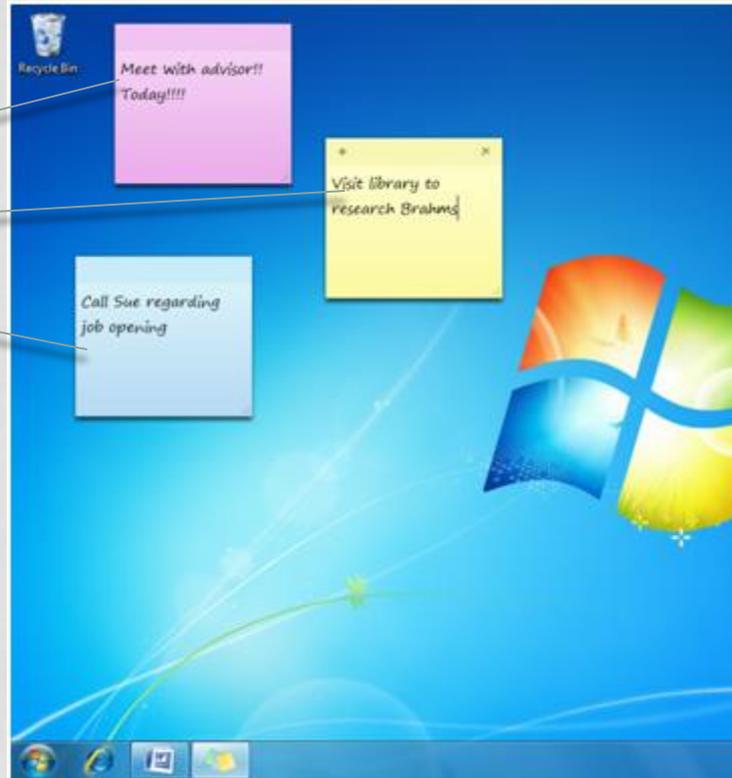
Programmer view



# WINDOWS ACCESSORIES (CONTINUED)

---

Sticky notes

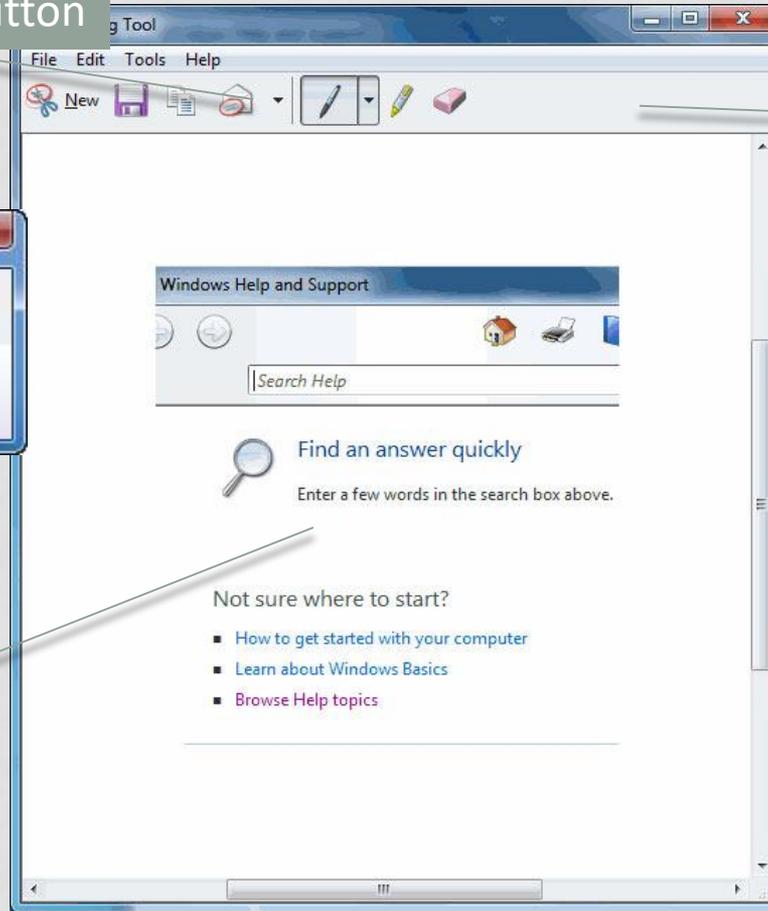


# WINDOWS ACCESSORIES (CONTINUED)

Save Snip button



Screen clip



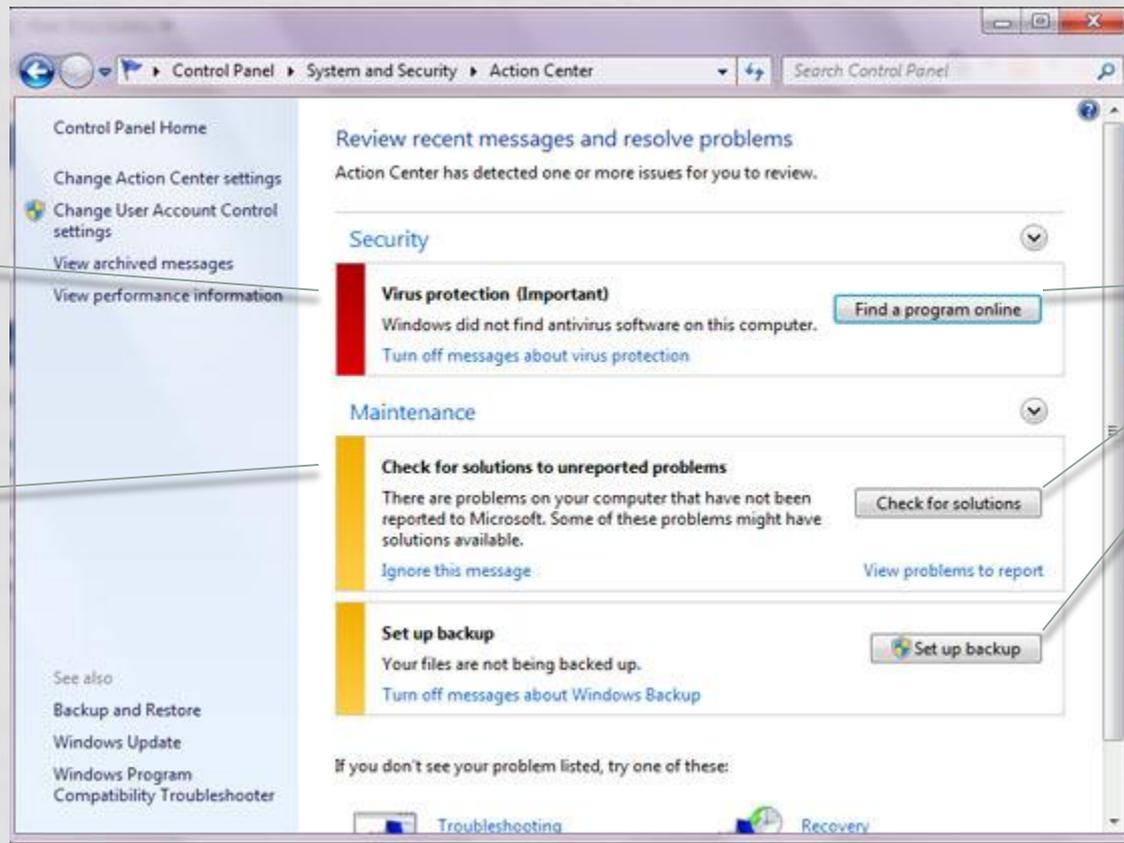
Annotation tools

# SECURITY SETTINGS AND SOFTWARE

---

- Action Center
- Windows Defender
- User Account Control
- Windows Update
- Windows Firewall
- Parental Controls

# ACTION CENTER

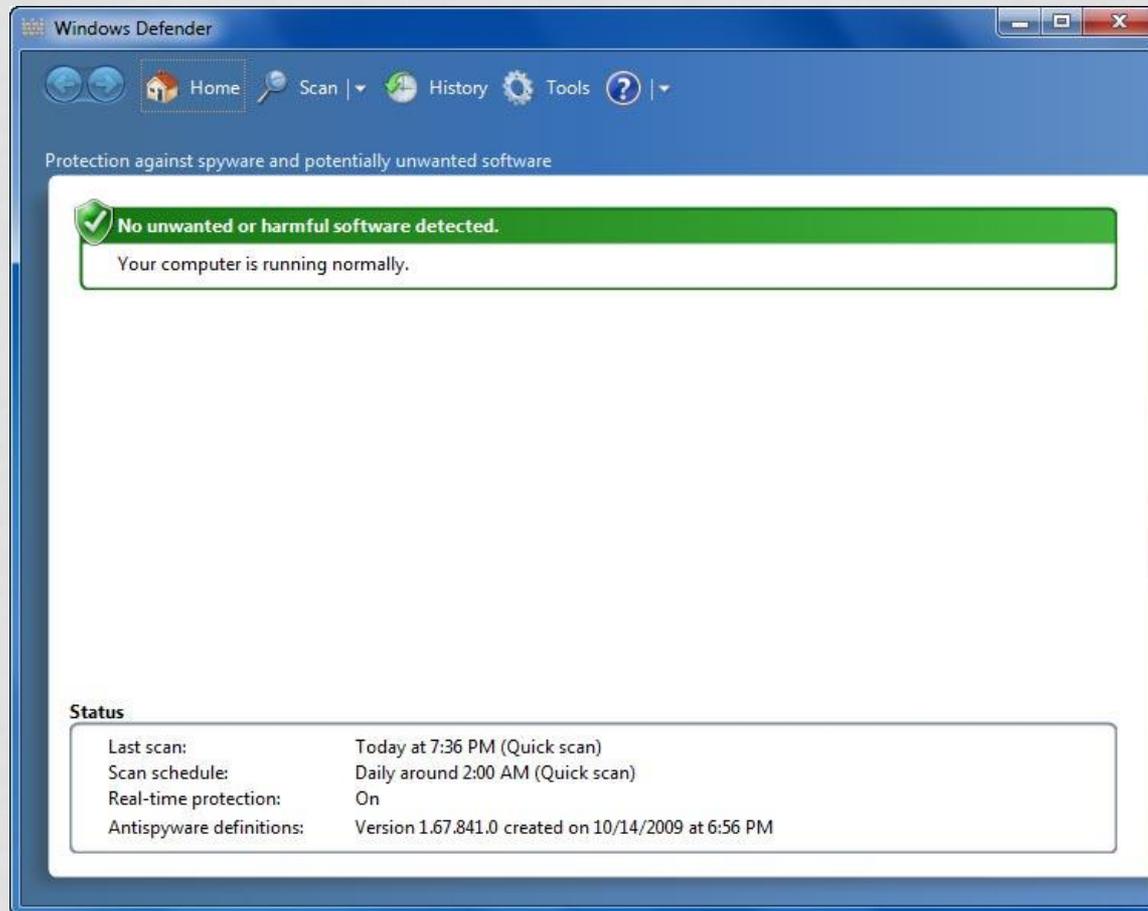


Important alert

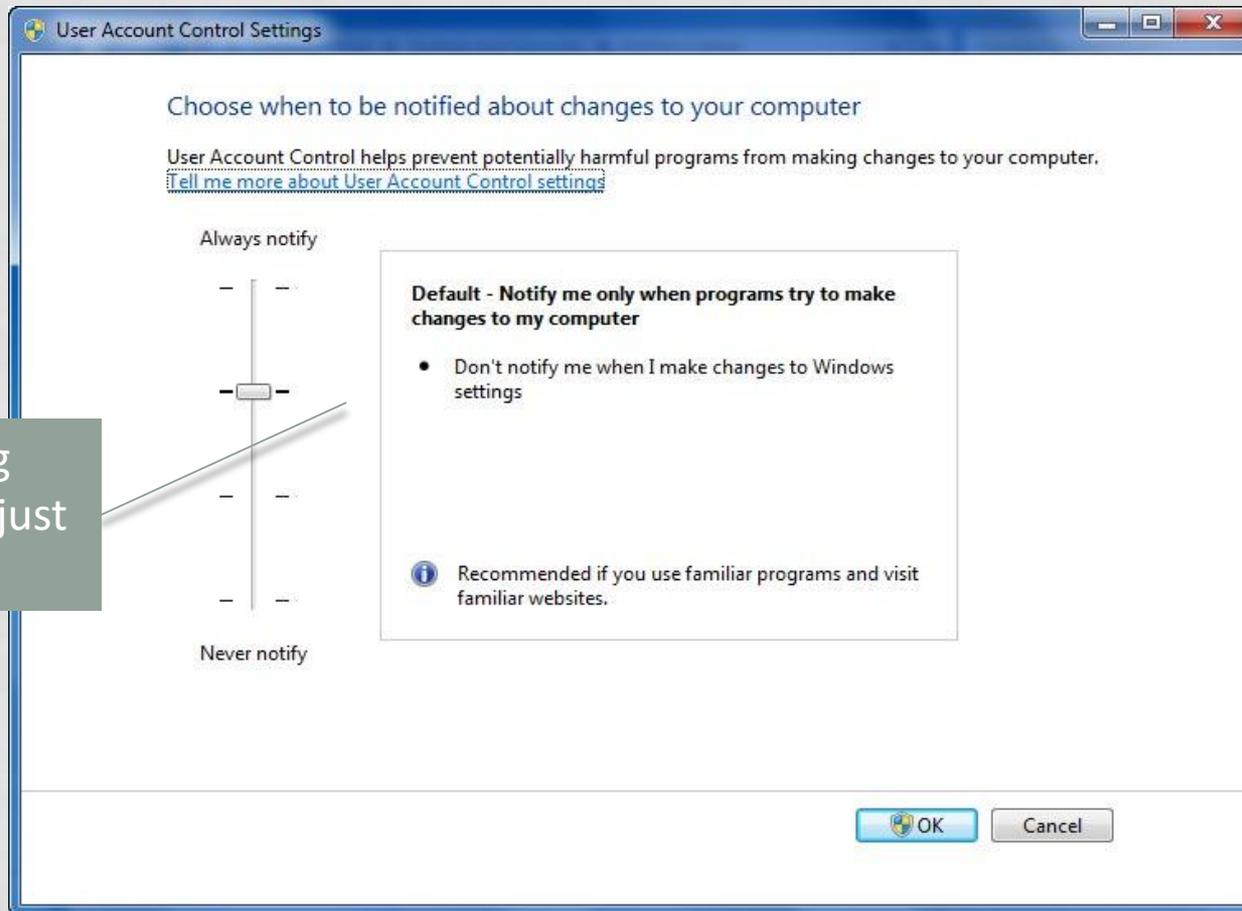
Suggested tasks

Buttons

# WINDOWS DEFENDER

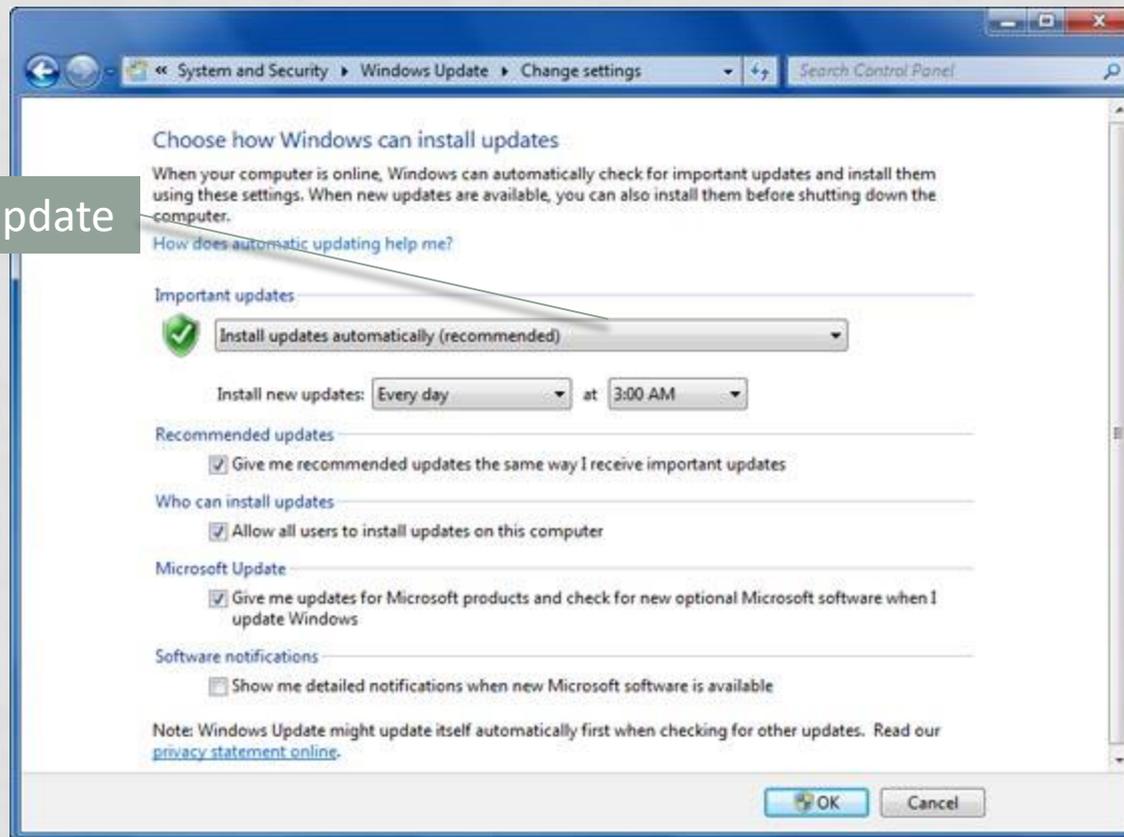


# USER ACCOUNT CONTROL



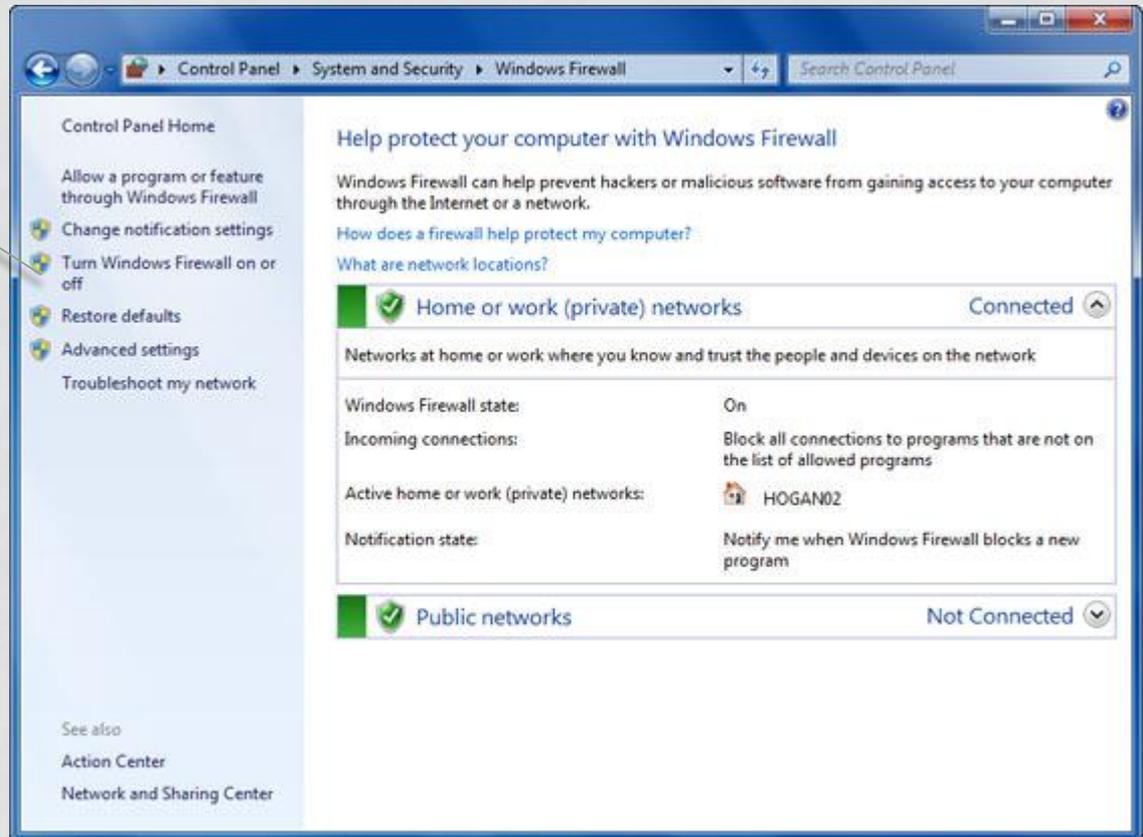
# WINDOWS UPDATE

Select level of update

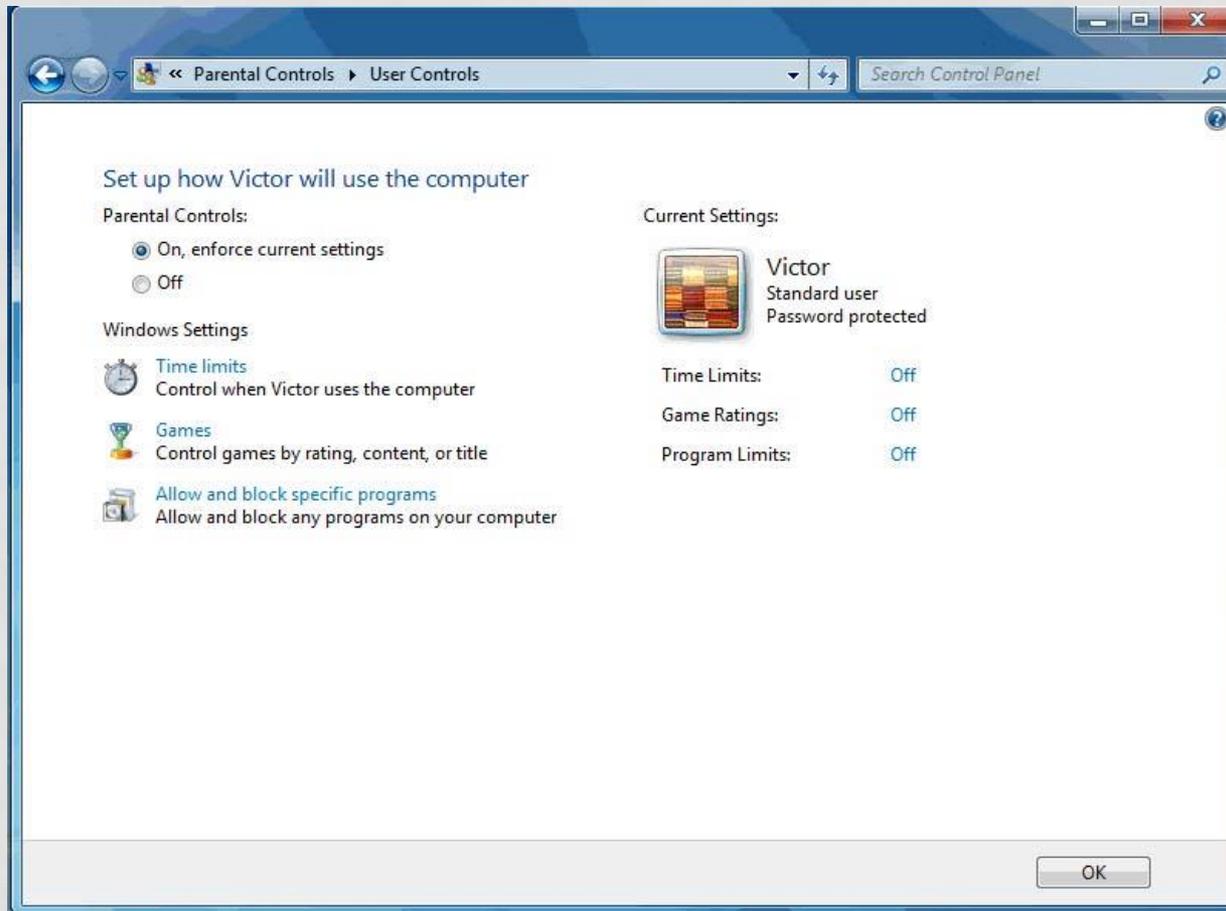


# WINDOWS FIREWALL

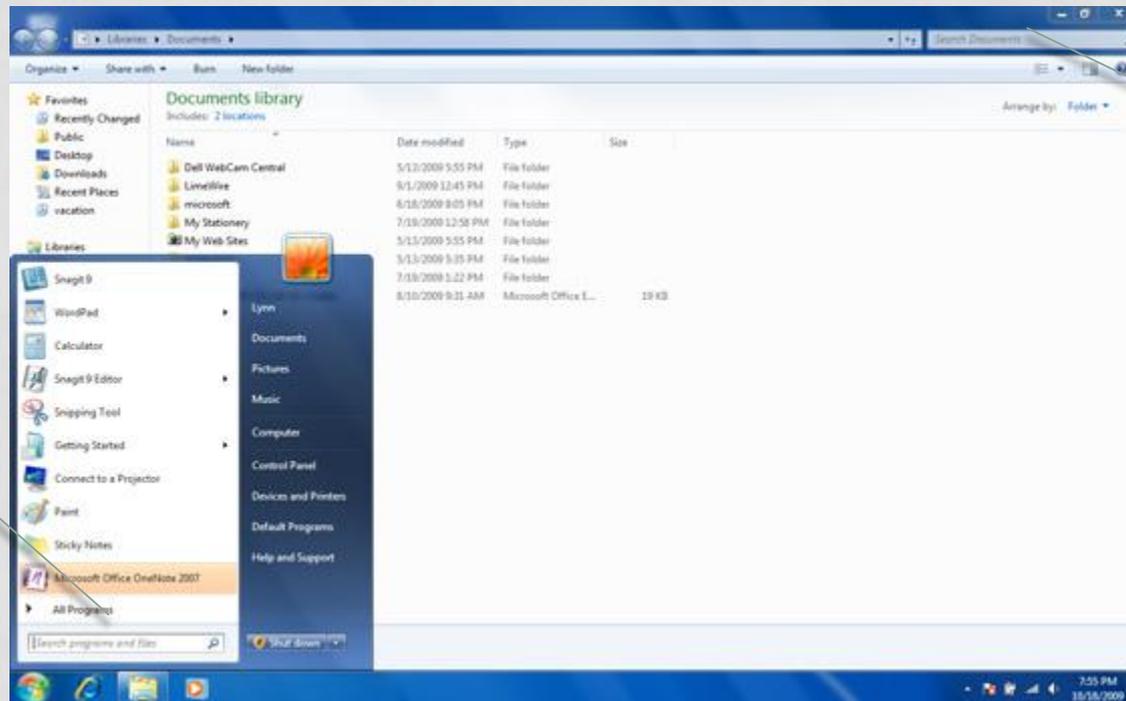
Click here to turn  
firewall off or on



# PARENTAL CONTROLS



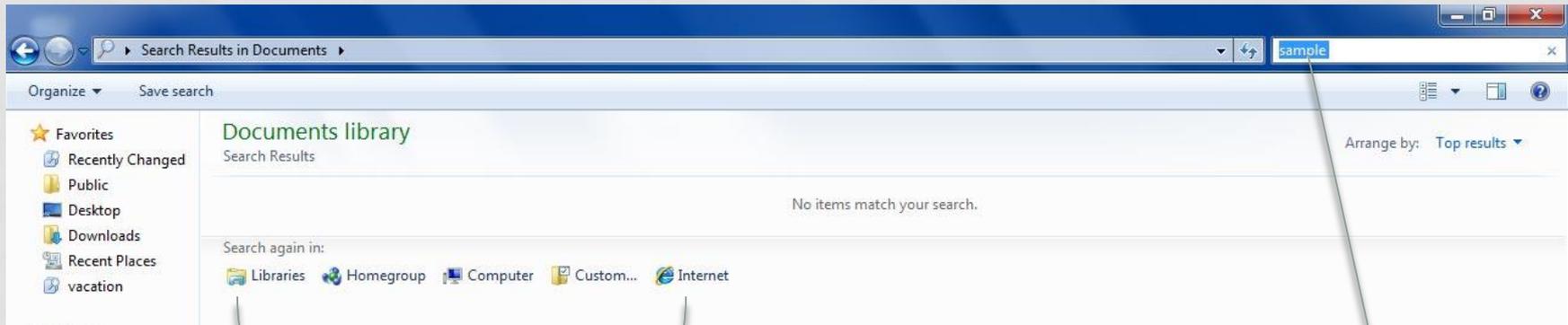
# WINDOWS SEARCH



Search bar on Start menu

Search box in the window

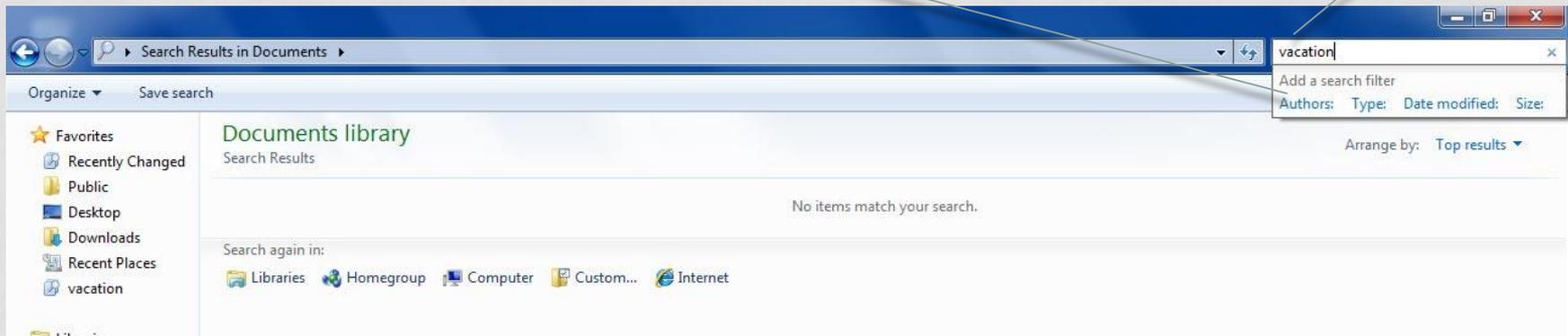
# EXPAND OR NARROW A SEARCH



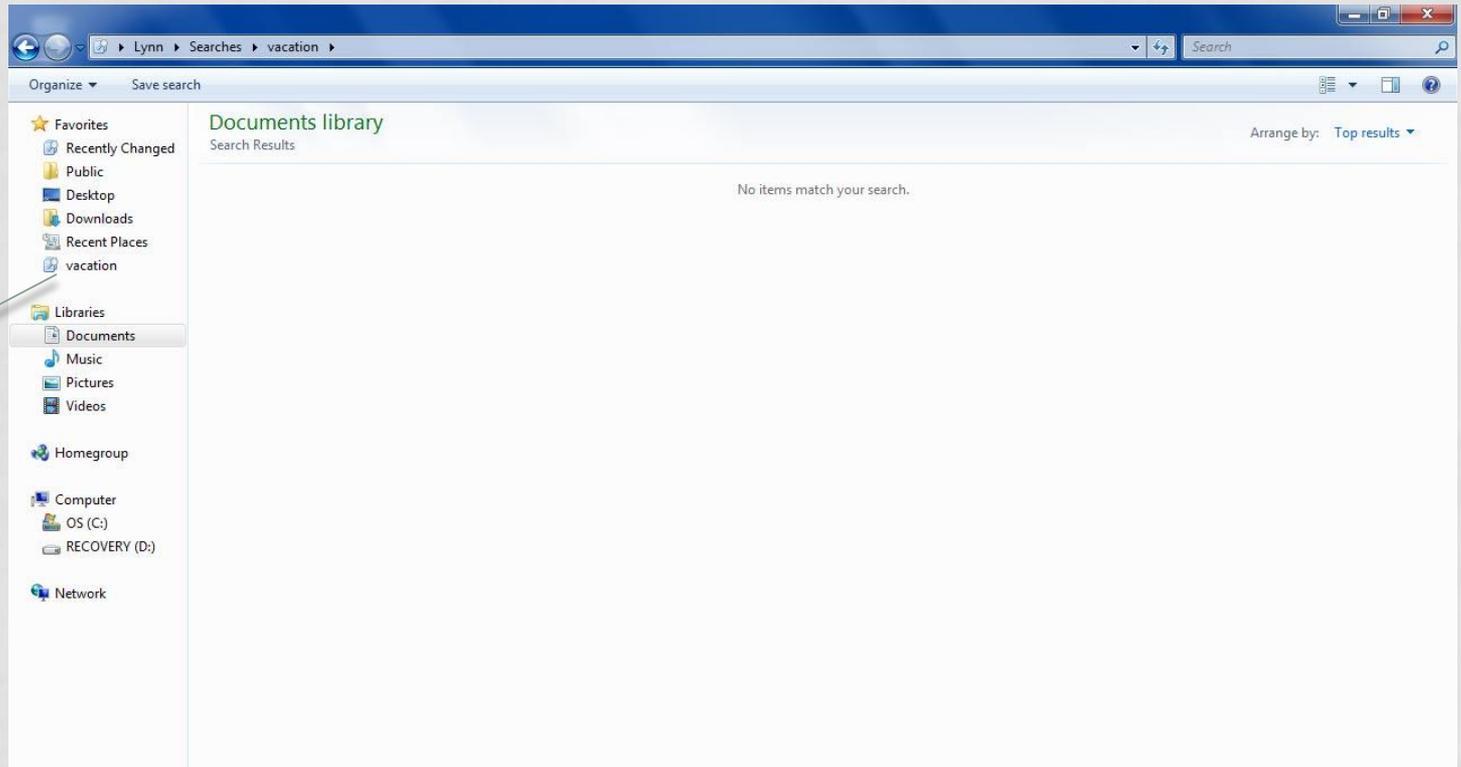
Expand a search here

Narrow a search here

Search keyword



# SAVE A SEARCH



Saved search

# HELP AND SUPPORT

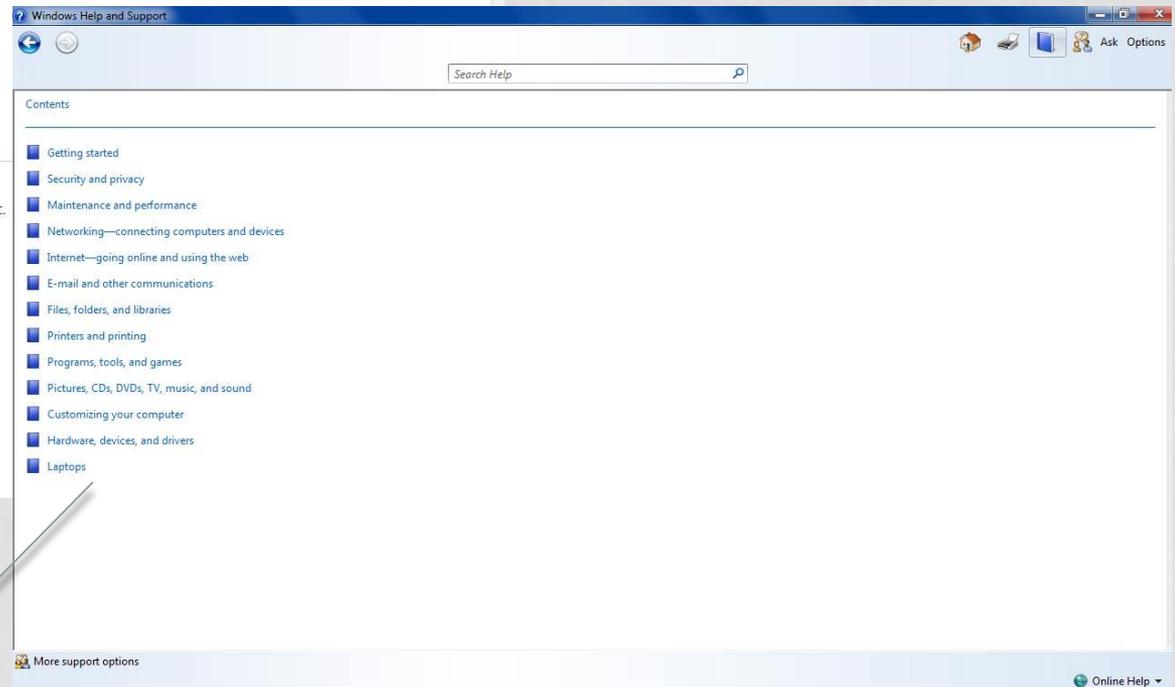
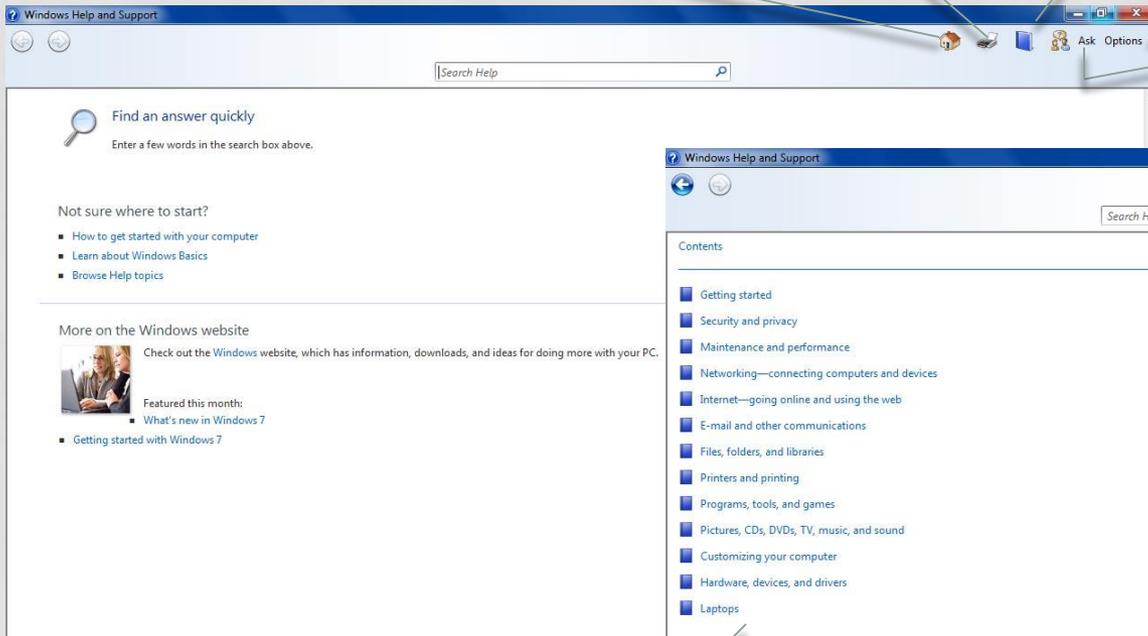
Help and Support home

Print

Browse help

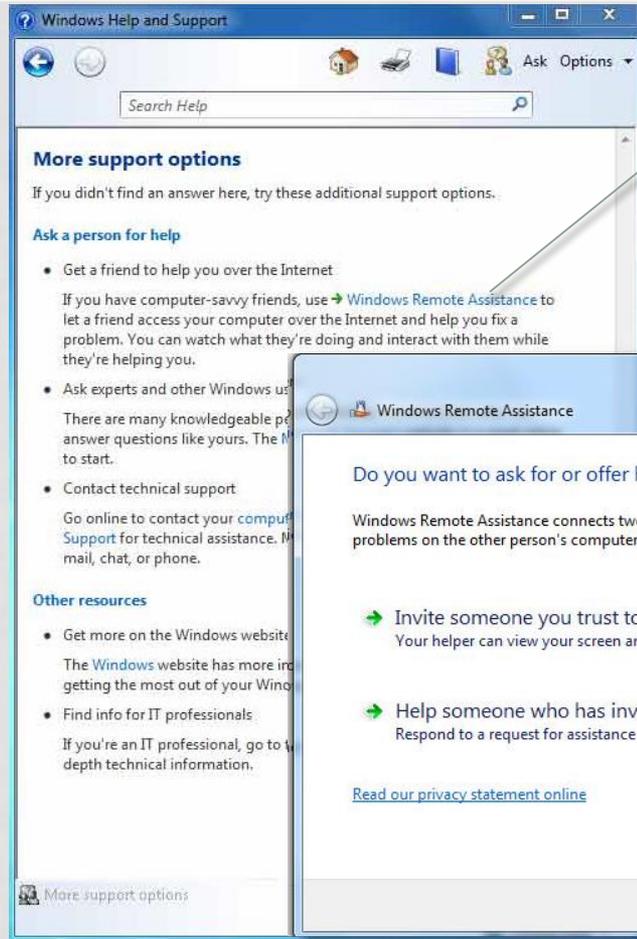
Options

Learn about other support options

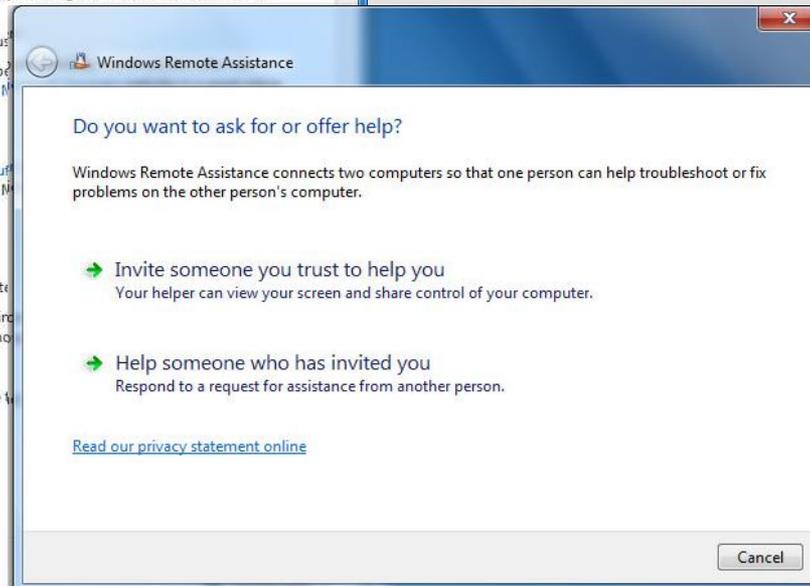


Browse topics

# REMOTE ACCESS



Windows Remote Assistance link



# SUMMARY

---

- Windows 7 enables you to access your system resources, work with software, and manage files and folders.
- In addition, security issues and maintenance activities are monitored and reported so you can keep your computer in good working order.